

DIVISION OF PUBLIC UTILITIES AND CARRIERS  
Motor Carriers Section  
89 Jefferson Blvd.  
Warwick, R.I. 02888  
(401) 941-4500

FAX (401) 941-9161

**\*\*IMPORTANT NOTICE\*\***

All applications must be accompanied by a photocopy of the driver's license for all principals in the application. That includes all individual applicants as well as all principals in applicant corporations, Limited Liability Companies (LLC) and Limited Liability Partnerships (LLP).

Please be advised that incomplete applications (including those without all required photocopies of driver's licenses) will be returned to the applicant unprocessed.

**STATE OF RHODE ISLAND  
DIVISION OF PUBLIC UTILITIES AND CARRIERS  
MOTOR CARRIERS DIVISION**

89 JEFFERSON BOULEVARD  
WARWICK, RHODE ISLAND 02888

Tele: 941-4500

Fax: 941-9161

[www.RIPUC.org](http://www.RIPUC.org)

Any Applicant seeking authority to operate within Rhode Island as a common carrier must complete and file an application with the Motor Carriers Section of the Division. Applicants seeking authority to operate must submit \$250.00 at the time of filing (check or money orders only; no cash accepted).

Upon receipt of a complete application, the Clerk of the Motor Carriers Division will schedule a public hearing. The Applicant will receive direct notice, by first class mail, of the hearing date. In addition, the time and date of the scheduled hearing will be published in the legal notices section of the Providence Journal. The notice will be published at least ten (10) days before the scheduled hearing.

Hearings will only be continued for good cause and with the approval of the Hearing Officer.

An applicant wishing to withdraw an application must do so, in writing, at least seven (7) days prior to the scheduled hearing, by sending such request to the Clerk of the Motor Carriers Division.

For an application to be approved, the Applicant must prove, at the hearing, that it is fit, willing and able to perform the services for which it is seeking operating authority.

**In addition, Applicants seeking authority to operate as a mover of household goods; as a taxicab or limited public motor vehicle; or, as a jitney or water carrier, must prove that public convenience and necessity requires that the Division approve its application. To meet this burden of proof, the Division strongly encourages Applicants to offer witnesses in support of any assertion that public convenience and necessity require that the Division grant an operating certificate to the Applicant.**

**An Applicant seeking to transfer a certificate of operating authority must also prove that the Transferor has been actively operating under its certificate for the past sixty (60) days. In the case of taxicabs or limited public motor vehicles, this requirement is even more stringent - the Applicant must prove that the Transferor has been actively operating under its certificate for the past six (6) months.**

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**If your application for operating authority is approved:**

An Order will be issued by the Division directing the Applicant to comply with several terms and conditions before a certificate is issued.

Generally, the Order will give the Applicant sixty (60) days to fulfill these terms and conditions.

At the minimum, they are:

- 1) Register vehicle(s) with the Motor Carriers Division of the DPUC (no charge)  
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- 2) File proof of insurance with the Motor Carriers Division of the DPUC (no charge)  
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The Hearing Officer may impose additional requirements which will be set forth in the individual Order which is issued relating to your Application.

**REQUEST FOR AUTHORITY TO OPERATE A PUBLIC MOTOR VEHICLE**

APPLICATION # \_\_\_\_\_ DOCKET # \_\_\_\_\_

CHECK/MONEY ORDER # \_\_\_\_\_ ISSUING BANK \_\_\_\_\_

\*\*\*\*\*(above is for office use only)\*\*\*\*\*

Public Motor Vehicles are governed by R.I.Gen.Laws Chapter 39-14.1. The Applicant must prove that it is **fit, willing and able** to perform as a public motor vehicle operator.

1. APPLICATION OF: \_\_\_\_\_  
(Name of individual, partnership, corporation or business)

Business address: \_\_\_\_\_  
\_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_

Telephone number: \_\_\_\_\_ Federal ID Number: \_\_\_\_\_

Names and addresses of all partners, officers and directors:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Provide the date and place of birth of the applicant(s), partners, officers and/or directors:

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4. If the applicant(s), partners, officers or directors has/have experienced a change of name, resulting from marriage, legal name change, etc., state the details of the name change:

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5. Have the applicant(s), partners, officers and/or directors ever been charged with or convicted of any criminal offense, either state or federal? If yes, explain.

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6. Have the applicant(s), partners, officers and/or directors been charged with a traffic violation within the last six (6) years?

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7. Describe the motor vehicle(s) to be operated by the applicant(s) in this business:

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8. Describe any experience the applicant possesses in the industry:

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GENERAL FITNESS QUESTIONS:

Are you (applicant[s]) a legal citizen of the United States? \_\_\_\_\_. If not, please attach documentation of appropriate immigration status.

Have the applicant(s), partners, officers and/or directors ever previously applied for a common carrier certificate from the DPUC? \_\_\_\_\_. If yes, what type of certificate was requested and what was the outcome of the application request?

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FINANCIAL FITNESS QUESTIONS – Answers must be accurate as of the date of filing. (You may choose to attach a financial statement in addition to answering these questions.)

Assets:

- 9. Cash on hand: \_\_\_\_\_
- 10. Total value of motor vehicle(s) to be operated in this business: \_\_\_\_\_
- 11. Total value of other property (buildings, etc.): \_\_\_\_\_
- 12. Total value of investments, etc.: \_\_\_\_\_
- 13. Total of accounts receivable: \_\_\_\_\_

Liabilities:

- 14. Total of outstanding business loans: \_\_\_\_\_
- 15. Total of any other debts or liabilities: \_\_\_\_\_

**OATH**

I (We) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

being duly sworn, state that I am (We are) qualified and authorized to file and verify this application, that I (We) have carefully examined all the statements and answers contained in the application and that all such statements and answers set forth herein are true and correct to the best of my (our) knowledge and belief.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Signature of Applicant(s) before Notary Public

Subscribed and Sworn to before me at \_\_\_\_\_, in the state of  
\_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Printed name of Notary Public

\_\_\_\_\_  
Signature of Notary Public

My commission expires: \_\_\_\_\_

**RELEASE AND WAIVER FORM**

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Print or type **name**, **date of birth** and **place of birth** of applicant (if an individual), or of all office holders (if applicant is a corporation, partnership, etc.)

I (we) are seeking certification as a common carrier in Rhode Island. I (we) hereby direct and authorize the Division of Criminal Identification of the Attorney General's Office for the State of Rhode Island to make available to the Division of Public Utilities and Carriers any information on file in reference to me (us.)

I (we) hereby release the Division of Public Utilities and Carriers, the State of Rhode Island, and the Division of Criminal Identification of the Attorney General's Office for the State of Rhode Island, collectively and individually, from all legal responsibility or liability that may arise from the release of such criminal records, and I (we) hereby waive all rights of action in both law and equity which I may not have or later acquire as the result of the release of such criminal records.

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Signature of Applicant(s) before Notary Public

Subscribed and Sworn before me in Rhode Island, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Printed name of Notary Public

\_\_\_\_\_  
Signature of Notary Public

My commission expires: \_\_\_\_\_

**Social Security Disclosure/Release Form**

Provide the Social Security Number of the applicant(s), partners, officers and/or directors:

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**SOCIAL SECURITY NUMBER PRIVACY DISCLOSURE STATEMENT**

Providing your Social Security Number to the Division is not mandatory. You may legally refuse to comply with this request. Whether you agree to disclose your Social Security Number is entirely a voluntary decision.

The Division is charged with the responsibility of determining whether you are “fit” before it is able to grant you the authority being requested through the instant application. The basis of this requirement is contained in the following Sections of the Rhode Island General Laws: §39-1-1, §39-1-15, §39-1-38, §39-3-2, §39-12-4, §39-12-5, §39-12-7, §39-12-32, §39-13-2, §39-14-2, §39-14-4.1, § 39-14-12, §39-14-14, §39-14-20, §39-14.1-3 and §39-14.1-8.

The Division has requested that you provide it with your Social Security Number so that it may better evaluate your “fitness” with regard to the regulatory authority you seek. The “fitness” evaluation includes a criminal background and a legal residency investigation. The Division may also employ other means to conduct the fitness evaluation. Providing your Social Security Number to the Division will help expedite the evaluation process.

Your Social Security Number will also be used as a unique internal identifying number.

**SOCIAL SECURITY NUMBERS WILL NOT BE OPEN FOR PUBLIC INSPECTION.**

**\*THIS SHEET TO BE DETACHED BY DIVISION PERSONNEL AND MAINTAINED AS CONFIDENTIAL DOCUMENT**